

**BARRINGTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING HELD ON
FRIDAY 13 MAY 2022 AT 6.00 P.M.
IN THE READING ROOM, LITTLE BARRINGTON**

Present Cllr Jan de Haldevang - Chairman
 Cllr James Bainbridge - Vice-Chairman

 Cllr Sue Cleal
 Cllr Ali Hope
 Cllr R Wingfield

Officer: Mrs Tan Marchant - Clerk & RFO

In Attendance: 11 members of the public

1 ELECTION OF CHAIRMAN 2022/23

Cllr de Haldevang was re-elected Chairman for the forthcoming year and duly signed the Declaration of Acceptance of Office.

2 APPOINTMENT OF VICE-CHAIRMAN

Cllr Bainbridge was re-appointed Vice-Chairman for the forthcoming year and duly signed the Declaration of Acceptance of Office.

3 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Clerk, Tan Marchant, was re-appointed Responsible Financial Officer for the forthcoming year.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 ADJOURNMENT FOR MEMBERS OF THE PUBLIC

Mrs de Haldevang voiced a reminder that the road from Little Barrington up to A40 will be closed on Monday while a wall is repaired.

6 MINUTES OF THE MEETING HELD ON 10 DECEMBER 2021

The Minutes of the Meeting held on 10 December 2021 were approved as a true record and signed by the Chairman.

7 MINUTES OF THE ANNUAL PARISH MEETING HELD ON 18 MARCH 2022

The Minutes of the Annual Parish Meeting held on 18 March 2022 were approved as a true record and signed by the Chairman.

8 COUNCILLOR RESPONSIBILITIES

Councillor responsibilities are as follows:

a) **Highways, Traffic, Speed Watch & Cameras – Cllr de Haldevang**

Cllr de Haldevang reported that the Burford and Regional 7.5 ton restriction had been lifted. As a result, the ETRO can no longer be reactivated. However, OCC and GCC are committed to the Regional 7.5 ton ban, so that any traffic may travel on the main trunk roads but can only transit into the area if they have legal or contractual business to do so. This Regional ban will be proposed at an open cabinet meeting on 12 July at OCC, at which WiVTAG representatives will be in attendance.

Cllr de Haldevang said he had had a meeting with the GCC Highways Manager today at which it was agreed that any local traffic calming measures such as entrance gates or bollards etc. would be either too damaging, irrelevant, or soon bypassed, and therefore not an efficient use of funds. However, GCC Highways and Gloucester Police are currently trialling two types of speed cameras. One is the APNR fully activated number plate recognition system, with live links to the police, or an automated community speed-watch daytime system. When the trials have finished, a formal policy will be drawn up by GCC and the Police, followed by instructions on how to install etc, after which local communities can apply. There is currently no funding support. It is the parish council's current proposal to aim for one or maybe two of the fixed APNR cameras.

Cllr de Haldevang mentioned a concern expressed by a resident about local signage and said that signs will be cleaned and re-fixed where necessary. The wall going down to The Fox PH is on the list of items to be repaired, as well as gullies and ditches where necessary.

A resident said there is a speed sign of 50mph on the road from Great Barrington. In this respect, Cllr Bainbridge mentioned the '20 is Plenty' campaign and the fact that GCC are taking a decision whether to encourage and support this across the county. They currently have some reservations, and adjustments have been requested. From the parish council's point of view, the combined cost of speed cameras and new 20 mph signage would not be affordable, taking into account the amount of consultation that would need to take place before a new speed limit is instigated.

Another resident mentioned the turning at the war memorial and the need for it to be one-way only. It was responded that GCC are currently reviewing this.

b) **Planning – Cllr Bainbridge**

Cllr Bainbridge went through current planning applications and decisions – see Item 10 below.

c) **Noticeboards – Cllr de Haldevang & Cllr Hope**

Cllr de Haldevang said he planned to use a wood treatment on the noticeboard in Little Barrington and Cllr Hope confirmed he would do the same to the one in Great Barrington.

d) **Emergency Plan – Cllr Wingfield**

Cllr Wingfield said the Emergency Plan had been updated in February/March. In this respect, the Chairman said there are six to ten households within the locality who are prepared to take in Ukrainian refugees, and the wider consideration will be how a hub is formed for that community of people.

e) **Neighbourhood Watch– Cllr Cleal**

Cllr Cleal said that she continues to circulate relevant information via the parish's WhatsApp groups.

f) **Winter arrangements – Cllr de Haldevang**

Cllr de Haldevang said more grit would be required for the forthcoming winter and the Clerk said she is normally contacted about this in July. He also said that at least two grit bins needed replacing, which he would see to in the summer.

g) **Fly tipping – Cllr Cleal**

Cllr Cleal said that there hadn't been any fly tipping since notices had been posted in relevant places. She intends to strim around the area of the notices within the next few days.

h) **Defibrillators –Cllr Bainbridge & Cllr Hope**

Cllr Bainbridge is the nominated Warden for the Little Barrington defibrillator. Helen Lord is the Warden for the Great Barrington defibrillator, with the assistance of Cllr Hope.

The Chairman said that unfortunately the defibrillator in Little Barrington had needed to be used about a month ago, sadly without success. The incident had reinforced the need for training in its use. Cllr Hope said that training had been booked for last November but had had to be cancelled because of Covid restrictions. It is now proposed to be rescheduled in early autumn.

The Clerk was asked to check with the Community Heartbeat Trust what annual support had taken place in the last year.

i) **Maintenance – Cllr de Haldevang**

Cllr de Haldevang said that a wood treatment would be applied to local benches. He hopes to deal with the repainting of the Little Barrington telephone box this summer. He apologised for the new prints not yet being displayed in The Reading Room and said he would appreciate a volunteer to assist with this task before the Queen's Jubilee.

Although not a parish council responsibility, Cllr de Haldevang mentioned the restoration of tombs currently taking place at St Peter's Church and recommended that residents go to take a look and learn the fascinating history of the tombs.

9 **EVENTS**

(a) Queen's Platinum Jubilee – Karla outlined the Programme of Events, which are planned to mirror those taking place in London: -

Thursday 2 June 2022	Beacon Lighting in Great Barrington in the evening.
Friday 3 June 2022	Service of Thanksgiving and Flower Festival in St Peters Church, Little Barrington at 2.30pm, followed by Afternoon Tea on the village green.
Saturday 4 June 2022	Viewing of The Derby at The Fox Inn from 12 noon. Drinks at Barrington Grove in the evening.

Sunday 5 June 2022 The Big Jubilee Picnic in Great Barrington 12.00-5.00 pm

Karla said that an additional event was a possibility on the Thursday – a local Trooping of the Colour – subject to the availability of horses.

(b) Windrush Valley Flower Show – Saturday 30 July 2022 – Minkie said that volunteers would be appreciated for this event. The programme will be available by the end of this month.

(c) Strim, Stream & Soup – Saturday 17 September 2022.

(d) Village Clean-Up – Saturday 8 October 2022.

(e) Advent Drinks – Saturday 10 December 2022.

10 PLANNING MATTERS

(a)

Planning Reference	Date Received	Decisions
21/02858/FUL	21 Jul 2021	Barrington Downs Farm, Barrington. Change of use of agricultural buildings to create 1no. residential dwelling and erection of bat roost at secondary site. PERMITTED
21/02859/LBC	21 Jul 2021	Barrington Downs Farm, Barrington. Listed Building Consent for internal and external alterations to facilitate change of use of agricultural buildings to create residential dwelling. PERMITTED
21/04352/LBC	18 Nov 2021	Hillside Cottage, The Green, Little Barrington. Listed Building Consent for addition of secondary glazing to windows at the front and side of the property. PERMITTED

(b)

Planning Reference	Date Received	Details & Comments
21/04729/FUL	7 Jan 2022	Willow Cottage, The Green, Little Barrington. Proposed replacement single and two-storey rear extension with associated works, replacement front dormer window, alterations to garden walls, and erection of potting shed/studio. COMMENTS AS BELOW.
21/04730/LBC	7 Jan 2022	Willow Cottage, The Green, Little Barrington. Listed Building Consent for proposed replacement single and two-storey rear extension with associated works, replacement front dormer window, alterations to garden walls, and erection of potting shed/studio. Barrington Parish Council objects to the proposed 'Potting Shed' for the following reasons: - It is too large for the site proposed -

		<p>Not in keeping with local stone/character - Intrusive and overlooking neighbouring properties - Inclusion of large skylights and water/plumbing suggest a longer term ulterior use.</p> <p>Councillors made the following comments:</p> <p>- I have concerns that it is a very 'posh' upmarket potting shed, and is it really going to be a potting shed or will it turn into something else? The construction materials planned and the size of windows etc seem to be on the extreme side and not in keeping with what is the normal in both villages.</p> <p>- My primary concerns are with the potting shed: in particular the proposed cedar shingles roof, when as far as I can see in both villages, sheds are almost universally stone tiled; besides that, I'm also not sure about the size of the windows, the skylights and the shutters, none of which seem very in keeping with the local vernacular, and somewhat de trop for a shed. However, the Parish Council does not object to the upgrade of the small annex on the side of the existing building.</p>
22/00350/FUL	28 Jan 2022	<p>Black Dog Cottage, The Green, Little Barrington. Proposed replacement garage and amendments to garden terrace. Demolition of existing garage. Barrington Parish Council had no objection to this application. Decision Awaited.</p>
22/00351/LBC	28 Jan 2022	<p>Black Dog Cottage, The Green, Little Barrington. Listed Building Consent for proposed replacement garage and amendments to garden terrace. Barrington Parish Council had no objection to this application. Decision Awaited.</p>
22/00659/FUL	2 Mar 2022	<p>Church Farm, Middle Road, Little Barrington. Enclose existing canopy over horse walker. Barrington Parish Council objects to this application because the management of the muck heap has not been dealt with as stated in the application and presents an environmental hazard. This issue should be a precondition of any change to the current situation.</p>
22/00859/LBC	18 Mar 2022	<p>Carpenters Cottage, The Green, Little Barrington. Listed Building Consent to replace existing front door. Barrington Parish Council had no objection to this application. Decision Awaited.</p>

11 ANNUAL REVIEW OF POLICIES

- a) Code of Conduct – APPROVED
- b) Risk Management - APPROVED
- c) Internal Controls - APPROVED
- d) Assets Register – APPROVED. The newly purchased Radar Gun will be added and its insurance value sought.

- e) Model Standing Orders – APPROVED
- f) Model Financial Regulations - APPROVED

12 ANNUAL RETURN 2021/22

- a. The Certificate of Exemption 2021/22 – was APPROVED and signed by the Responsible Financial Officer and the Chairman.
- b. The Internal Audit Report 2021/22 was APPROVED.
- c. The Annual Governance Statement 2021/22 at Section 1 was APPROVED and signed by the Chairman and Clerk
- d. The Accounting Statements 2021/22 at Section 2 were APPROVED and signed by the Responsible Financial Officer and the Chairman.
- e. Explanation of Significant Variances at Section 2 - NOTED

13 FINANCIAL MATTERS

- a) The following invoices were APPROVED for payment:

<u>Invoice Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Gross</u>
18.04.2021	GAPTC	Annual Subscription	£48.39
15.04.2021	John Yeatman	Internal Audit	£30.00
			£78.39

- b) The Annual Financial Statement 1 April 2021 to 31 March 2022 was noted, and a copy is attached to these Minutes.
- c) NALC Pay Award 2021/22 – the increase in the Clerk's pay from £10.24 per hour to £10.42 per hour w.e.f. 1 April 2021 was NOTED.

14 DATES OF NEXT MEETINGS

Friday 14 October 2022 - Parish Council Meeting, Reading Room, 6.00 p.m.
 Friday 16 December 2022 - Parish Council Meeting, Reading Room, 6.00 p.m.

The meeting ended at 6.47 p.m.

Chairman